

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

March 5, 2019 at 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held Tuesday, March 5, 2019 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:06 a.m.

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| PRESENT | Omer Moghrabi | Mayor |
| | Lorin Tkachuk | Councillor / Deputy Mayor |
| | Colette Borgun | Councillor |
| | Darlene Beniuk | Councillor |
| | George L'Heureux | Councillor |
| | Jason Stedman | Councillor (Arrived 11:07 am) |
| | Charlyn Moore | Councillor |
| | Sterling Johnson | Councillor |
| | Colin Cote | Councillor |

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|----------------------------|------------------|--|
| STAFF IN ATTENDANCE | Shadia Amblie | Chief Administrative Officer |
| | Dan Small | Assistant Chief Administrative Officer |
| | Brian Shapka | Senior Manager, Public Works |
| | Clayton Kittlitz | Senior Manager, Planning & Development |
| | Jihad Moghrabi | Communications Coordinator |
| | Heather Reid | Legislative Services Coordinator |

REGRETS

ADOPTION OF AGENDA

19.195 Motion by Councillor Beniuk to approve the March 5, 2019 Regular Council Meeting agenda as amended:

- Addition of Items:
 - o 8.6 Enhanced Policing Agreement (s.20 FOIP) (Discussion)
 - o 7.16 2019 Environmental Gathering Conference (Discussion)
 - o 7.17 Athabasca Watershed Funding (Discussion)
 - o 7.18 Athabasca Watershed Representation (Discussion)
 - o 8.7 Personnel (s.17 FOIP) (Discussion)
 - o 8.8 Pow Wow Association (s.25 FOIP) (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 February 26, 2019 – Regular Council Meeting.

19.196 Motion by Councillor Cote to adopt the February 26, 2019 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings.

DELEGATIONS

6.1 10:15 a.m. Delegation - Jocelyn Ouellette (Briefing)

Ms. Jocelyn Ouellette and Mr. Carey Ouellette presented to Council requesting an amendment to the Land Use Bylaw to allow for micro cultivating of cannabis to be a permitted use in the Agriculture land use district.

6.1.1 Disposition of Delegation Business;

19.197 Motion by Deputy Mayor Tkachuk to thank Ms. and Mr. Ouellette for the presentation to Council.

CARRIED UNANIMOUSLY

19.198 Motion by Councillor Cote to direct Administration to bring forward to the March 12 Regular Council Meeting additional information on the County's Land Use Bylaw and the issue of micro cultivation of cannabis and other agricultural products in the agricultural land use district.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports (Discussion)

Deputy Mayor Tkachuk provided an update on the following meetings he attended:

- Portage College Athletic Association meeting
- Chamber of Commerce meeting

Councillor Cote provided an update on the following meetings he attended:

- Community Future Community Meet & Greet
- Chamber of Commerce meeting
- Alberta Francophone Flag Raising Ceremony

Councillor Johnson provided an update on the following meetings he attended:

- Community Future Community Meet & Greet
- Farm to Market to Table Conference

Councillor Moore provided an update on the following meetings she attended:

- Farm to Market to Table Conference
- Community Futures Community Meet & Greet

Councillor Borgun provided an update on the following meetings she attended:

- Farm to Market to Table Conference;

Councillor L'Heureux provided an update on the following meetings he attended:

- Farm to Market to Table Conference
- Lac La Biche Health Foundation

Councillor Beniuk provided an update on the following meetings she attended:

- Lakeland Agricultural Research Association (LARA) meeting
- Northern Lights Library System Meeting

Mayor Moghrabi provided an update on the following meetings he attended:

- Metis Education Awards
- Minister Discussion;

19.199 Motion by Councillor L'Heureux to accept the Councillor Reports as information.

CARRIED UNANIMOUSLY

7.2 Correspondence to Mayor and Council (Briefing);

Ms. Shadia Amblie, Chief Administrative Officer, presented the Correspondence to Mayor and Council (Briefing) and responded to questions.

19.200 Motion by Councillor Cote to accept the Correspondence to Mayor and Council and further to direct Administration to provide a response to the Town of Elk Point thanking them for the invitation and noting that no members of Council will be attending.

CARRIED UNANIMOUSLY

19.201 Motion by Councillor Beniuk to direct Administration to send a thank you to Mr. Andrew Heppner and Ms. Sherile Verboom for their correspondence to Council.

CARRIED UNANIMOUSLY

7.3 Land Sale Policy and Procedure PI-61-012 (Briefing)

Mr. Clayton Kittlitz, Senior Manager Planning & Development, and Ms. Sheera Bourassa, Acting Manager, Planning & Development, presented the Land Sale Policy and Procedure PI-61-012 (Briefing) and responded to questions.

Deputy Mayor Tkachuk exited Chambers at 11:03 am and returned to Chambers at 11:05 am.

19.202 Motion by Councillor Johnson to direct Administration to revise the Land Sale Policy with the following requirements as directed by Council:

- Amend section 2 of the Procedure to reflect Council direction and authority
- Allowances for sales less than fair market value
- Buy back clause
- Listing of properties with local realty brokerages

CARRIED UNANIMOUSLY

7.4 Main Street Revitalization Engagement Sessions Summary (Briefing)

Mr. Kittlitz presented the Main Street Revitalization Engagement Sessions Summary (Briefing) and responded to questions.

19.203 Motion by Councillor Borgun to accept the Main Street Revitalization Engagement Sessions Summary Briefing as information.

CARRIED UNANIMOUSLY

Mr. Kittlitz introduced Mr. Shahid Mughal, Development Planner, to Council.

RECESS Mayor Moghrabi called a recess at 11:16 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:28 a.m. with all those Members of Council previously listed in attendance

7.5 Fire Station Signs (Briefing)

Mr. John Kokotilo, Manager, Protective Services, presented the Fire Station Signs Briefing and responded to questions.

19.204 Motion by Councillor Cote to accept the Fire Station Signs Briefing as information.

CARRIED UNANIMOUSLY

7.6 Lac La Biche County Fire Rescue (LLBCFR) – Cadet Firefighter (Briefing)

Mr. Kokotilo, and Mr. Chris Newhook, Fire Services Coordinator, presented the Lac La Biche County Fire Rescue (LLBCFR) – Cadet Firefighter and responded to questions.

19.205 Motion by Deputy Mayor Tkachuk to accept the Lac La Biche County Fire Rescue (LLBCFR) – Cadet Firefighter Briefing as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.2 11:45 a.m. Delegation - Lac La Biche Pow Wow and Fish Derby Association (Briefing)

Ms. Lavon Fleming and Mr. Brian Axenchuk with the Lac La Biche Pow Wow and Fish Derby Association presented the Association's grant application and discussed requested changes to the event sponsorship grant agreement.

Councillor Beniuk exited Chambers at 11:59 am.

6.2.1 Disposition of Delegation Business;

19.206 Motion by Councillor Borgun to thank Ms. Fleming and Mr. Axenchuk with the Lac La Biche Pow Wow and Fish Derby Association for the presentation to Council.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:04 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:15 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Beniuk.

PUBLIC INPUT SESSION

6.3 Public Input Session

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Rob McKinley, Beaver Lake resident, spoke to Council regarding the change in clearing process for the walkways.

19.207 Motion by Councillor L'Heureux to thank Mr. McKinley for his comments to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the public input session closed at 12:17 p.m.

RECESS

Mayor Moghrabi called a recess at 12:17 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:33 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

NEW BUSINESS

7.8 Public Works - Manager Reports (Briefing)

Mr. Brian Shapka, Senior Manager Public Works, Mr. Ali Memon, Manager Engineering Services, Ms. Molly Fyten, Environmental Services Manager, and Mr. Dave McPhee Manager, Transportation presented the Public Works - Manager Reports Briefing and responded to questions.

19.208 Motion by Councillor Beniuk to direct Administration to bring forward options and costs for fencing of walk in transfer station bin areas for 24-hour access at transfer stations.

CARRIED UNANIMOUSLY

19.209 Motion by Councillor L'Heureux to accept the Public Works - Manager Reports Briefing as information.

CARRIED UNANIMOUSLY

7.7 Regional Solid Waste Management Strategy Update (Briefing)

Ms. Molly Fyten, Manager Environmental Services presented the Regional Solid Waste Management Strategy Update Briefing and responded to questions.

19.210 Motion by Councillor Cote to accept the Regional Solid Waste Management Strategy Update Briefing as information, and further to direct Administration to provide an update to the responding municipalities thanking them for their interest and advising that Lac La Biche County will update them on future developments.

CARRIED UNANIMOUSLY

7.9 Capital Project Update (Briefing)

Mr. Shapka and Mr. Memon presented the Capital Project Update Briefing and responded to questions.

19.211 Motion by Deputy Mayor Tkachuk to accept the Capital Project Update Briefing as information.

CARRIED UNANIMOUSLY

19.212 Motion by Councillor Johnson to direct Administration to bring forward plans for engineering approvals for subdivision resurfacing.

CARRIED UNANIMOUSLY

7.10 Disposal of Unsuitable Material (Briefing)

Mr. Shapka presented the Disposal of Unsuitable Material Briefing and responded to questions.

19.213 Motion by Councillor L'Heureux to accept the Disposal of Unsuitable Material Briefing as information.

CARRIED UNANIMOUSLY

Councillor Stedman returned to Chambers at 2:27 p.m.

7.11 2019 Asphalt Overlay and Lane Paving Program (Briefing)

Mr. Shapka and Mr. McPhee presented the 2019 Asphalt Overlay and Lane Paving Program Briefing and responded to questions.

19.214 Motion by Councillor Cote to accept the 2019 Asphalt Overlay and Lane Paving Program Briefing as information.

CARRIED UNANIMOUSLY

7.12 2019 Sidewalk, Curb and Gutter Replacement Program (Briefing)

Mr. Shapka presented the 2019 Sidewalk, Curb and Gutter Replacement Program Briefing and responded to questions.

Councillor L'Heureux exited Chambers at 2:48 p.m. and returned to Chambers at 2:51 pm

19.215 Motion by Deputy Mayor Tkachuk to accept the 2019 Sidewalk, Curb and Gutter Replacement Program Briefing as information.

CARRIED UNANIMOUSLY

7.13 Open House - Wards 5 & 7 (Discussion)

Deputy Mayor Tkachuk presented the Open House – Wards 5 & 7 discussion item and responded to questions.

- 19.216 Motion by Deputy Mayor Tkachuk to direct Administration to schedule the Open House for Wards 5 & 7 on May 1, 2019 at 7:00 p.m. with location to be determined.

CARRIED UNANIMOUSLY

7.14 Greater North Foundation Representation (Discussion)

No action required.

7.15 Meetings with the Minister of Agriculture & Forestry and the Deputy Minister of Transportation - Council Member Appointment (Discussion)

Mr. Small presented the Meetings with the Minister of Agriculture & Forestry and the Deputy Minister of Transportation - Council Member Appointment discussion item and responded to questions.

- 19.217 Motion by Councillor Cote to appoint Mayor Moghrabi, Councillor L'Heureux and Councillor Borgun to attend the meeting with the Minister of Agriculture & Forestry and to appoint Mayor Moghrabi, Deputy Mayor Tkachuk and Councillor Johnson to attend the meeting with the Deputy Minister of Transportation at the RMA convention.

CARRIED UNANIMOUSLY

7.16 2019 Environmental Gathering Conference (Discussion)

- 19.218 Motion by Councillor L'Heureux to direct Administration to register Councillor Cote for the 2019 Environmental Gathering Conference.

CARRIED UNANIMOUSLY

7.17 Athabasca Watershed Funding (Discussion)

Councillor Johnson provided an update on a request for funding for the Athabasca Watershed Council.

- 19.219 Motion by Councillor Cote to provide funding support in the amount of \$5,000 for the 2019 fiscal year to the Athabasca Watershed Council.

CARRIED UNANIMOUSLY

7.18 Athabasca Watershed Representation (Discussion)

Councillor Johnson provided an update on the upcoming Athabasca Watershed Council Councillor representation process.

19.220 Motion by Councillor Borgun to appoint Councillor Johnson to the Athabasca Watershed Council.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:30 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:47 p.m. with all those Members of Council previously listed in attendance.

EXTENSION OF MEETING

19.221 Motion by Councillor Beniuk to extend the March 5, 2019 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

CLOSED SESSION

19.222 Motion by Councillor Stedman to go into closed session at 3:48 p.m.

CARRIED UNANIMOUSLY

8.1 Correspondence to Mayor and Council (s.16 FOIP) (Briefing)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Brian Shapka, Dan Small, Kashif Ijaz and Heather Reid.

Deputy Mayor Tkachuk exited Chambers at 4:09 p.m. and returned to Chambers at 4:11 p.m.

8.6 Enhanced Policing Agreement (s.20 FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Brian Shapka, Dan Small, Kashif Ijaz, John Kokotilo, Chris Clark and Heather Reid.

8.2 Employee Satisfaction Survey (s.19 FOIP) (Briefing)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Kashif Ijaz and Heather Reid.

8.3 2018 Audit Planning Letter (s.26 FOIP) (Briefing)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, and Heather Reid.

8.8 Pow Wow Association (s.19 FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, and Heather Reid.

RETURN TO REGULAR MEETING

19.223 Motion by Councillor Stedman to proceed with the meeting in open session at 5:11 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF "CLOSED SESSION"

8.1 Correspondence to Mayor and Council (s.16 FOIP) (Briefing)

19.224 Motion by Councillor Beniuk to direct Administration to bring back additional information on the correspondence request as discussed during Closed Session.

CARRIED UNANIMOUSLY

8.6 Enhanced Policing Agreement (s.20 FOIP) (Discussion)

No further action required.

8.2 Employee Satisfaction Survey (s.19 FOIP) (Briefing)

19.225 Motion by Councillor L'Heureux to accept the Employee Satisfaction Survey Briefing as information.

CARRIED UNANIMOUSLY

8.3 2018 Audit Planning Letter (s.26 FOIP) (Briefing)

19.226 Motion by Councillor Stedman to accept the 2018 Audit Planning Letter Briefing as information.

CARRIED UNANIMOUSLY

8.8 Pow Wow Association (s.25 FOIP) (Discussion)

19.227 Motion by Councillor L'Heureux to direct Administration to bring back additional information on dated legislation as discussed during Closed Session.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 5:13 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 5:19 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

19.228 Motion by Councillor Beniuk to go into closed session at 5:19 p.m.

CARRIED UNANIMOUSLY

8.4 CAO Evaluation Policy (s.17 FOIP) (Discussion)

No members of Administration present.

8.5 CAO Evaluation (s.17 FOIP) (Discussion)

No members of Administration present.

8.7 Personnel (s.17 FOIP) (Discussion)

No members of Administration present.

RETURN TO REGULAR MEETING

19.229 Motion by Councillor Cote to proceed with the meeting in open session at 6:25 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF "CLOSED SESSION"

8.4 CAO Evaluation Policy (s.17 FOIP) (Discussion)

No action required at this time.

8.5 CAO Evaluation (s.17 FOIP) (Discussion)

19.230 Motion by Deputy Mayor Tkachuk to direct Administration to schedule a Special Council Meeting dedicated to the Chief Administrative Officer Evaluation to be held on Monday, March 11, 2019 at 10:00 a.m. in Council Chambers, 2nd Floor, McArthur Place.

CARRIED UNANIMOUSLY

19.231 Motion by Councillor Stedman to appoint Mayor Moghrabi, Councillor Borgun and Councillor L'Heureux to meet with the Chief Administrative Officer regarding the Chief Administrative Officer Evaluation on Friday, March 15, 2019 at 10:00 a.m. at McArthur Place.

CARRIED UNANIMOUSLY

8.7 Personnel (s.17 FOIP) (Discussion)

Awaiting further documentation.

ADJOURNMENT

19.232 Motion by Councillor Cote to adjourn the Regular Council Meeting of March 5, 2019, at 6:27 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**