

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**April 23, 2019 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held April 23, 2019 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:02 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor/Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor ( <i>departed at 3:54 p.m.</i> )
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Clayton Kittlitz	Senior Manager, Planning & Development
	Jihad Moghrabi	Communications Coordinator
	Danielle Cardinal	Legislative Services Coordinator

<b>REGRETS</b>	Colette Borgun	Councillor
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**ADOPTION OF AGENDA**

19.356                      Motion by Deputy Mayor Tkachuk to approve the April 23, 2019 Regular Council Meeting agenda as amended:

- Addition of Item
- 7.13- Alberta Community Crime Prevention Association (ACCPA) Conference-2019

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 April 9, 2019 Regular Council Meeting

19.357 Motion by Councillor Moore to adopt the April 23, 2019 Regular Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

*There were no unfinished business items.*

## **URGENT MATTERS**

*There were no urgent matters.*

## **NEW BUSINESS**

7.1 Councillor Reports (Discussion)

Deputy Mayor Tkachuk:

- Bold Center Sports Field Development Task Force

Councillor Cote:

- Lac La Biche Pow Wow and Fish Derby Association

Councillor Johnson:

- Buffalo Lake Metis Settlement Economic Development Committee

Councillor Moore:

- Bold Center Sports Field Development Task Force

Councillor Stedman:

- Community Resilience and Response on Hate Crime hosted by Portage College

Councillor L'Heureux:

- Volunteer Appreciation Night hosted by Lac La Biche County
- Planning Cafe hosted by Lac La Biche County

Councillor Beniuk indicated that none of her committees convened since the last Councillor Report update and as such, she had nothing to report.

Mayor Moghrabi had nothing to report.

19.358 Motion by Councillor Cote to accept the Councillor Reports discussion item as information.

**CARRIED UNANIMOUSLY**

7.2 Economic Development Advisory Committee Terms of Reference (Request for Decision)

Ms. Jana Rowe, Tourism and Economic Development Coordinator presented to Council a Terms of Reference for the Economic Development Advisory Committee and responded to Council questions.

19.359 Motion by Councillor L'Heureux that the Chair is appointed by the Economic Development Advisory Committee on an annual basis.

**In Favour**

Councillor Moore  
Councillor Johnson  
Councillor Beniuk  
Councillor L'Heureux  
Councillor Stedman

**Opposed**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Cote

**CARRIED**

19.360 Motion by Councillor Moore that County Council accepts option one (1) for the remuneration of the Lac La Biche County Economic Development Advisory Committee.

**In Favour**

Councillor Moore  
Councillor Johnson  
Councillor Beniuk  
Councillor L'Heureux  
Councillor Stedman  
Councillor Cote

**Opposed**

Mayor Moghrabi  
Deputy Mayor Tkachuk

**CARRIED**

19.361 Motion by Deputy Mayor Tkachuk that County Council allocates \$30,000 to the 2019 Economic Development operating budget from accumulated surplus.

**CARRIED UNANIMOUSLY**

19.362 Motion by Councillor Cote that Administration brings forward a bylaw for the Economic Development Advisory Committee to a future meeting of Council.

**CARRIED UNANIMOUSLY**

7.3 Beaver Control Policy PI-63-007 (Request for Decision)

Ms. Molly Fyten, Manager, Environmental Services presented to Council Beaver Policy PI-63-007 for Council approval. Ms. Fyten also responded to Council questions.

19.363 Motion by Councillor Johnson that Council approves the Beaver Control Policy PI-63-007 as presented.

**CARRIED UNANIMOUSLY**

7.4 Compost Pad Construction-Beaver Lake Landfill (Briefing)

Ms. Fyten presented to Council a briefing on the Compost Pad Construction-Beaver Lake Landfill and responded to Council questions.

19.364 Motion by Councillor Stedman to direct Administration to bring the Compost Pad Construction-Beaver Lake Landfill item back to Council as part of the 2020 budget deliberations.

**CARRIED UNANIMOUSLY**

7.10 Alberta Sport Leadership Conference (Request for Decision)

19.365 Motion by Councillor L'Heureux to direct Administration to register two Members of Council for the Alberta Sport Leadership Conference.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 10:58 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 10:59 a.m. with all those Members of Council previously listed in attendance.

**PUBLIC HEARINGS**

6.1 11:00 a.m.-Public Hearing-Rezoning Bylaw No. 19-007; Bourassa, Leo; Pt. SE-34-67-16-W4M; from Agricultural District (AG) to On-Site Estate Residential District 2 (OE2)

Mayor Moghrabi declared the Public Hearing open at 11:00 a.m.

Mayor Moghrabi asked Ms. Shadia Amblie, Chief Administrative Officer, whether or not the public hearing was advertised, and notice was provided in accordance with the applicable legislation. Ms. Amblie advised that this was the case, and further noted there were no written submissions.

Mr. Shahid Mughal, Manager, Planning & Development and Ms. Sheera Bourassa, Planning & Development Officer summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw. Mr. Leo Bourassa spoke in support of the bylaw and indicated that the proposed rezoning will facilitate the subdivision of an existing parcel and that he welcomes any questions the Council may have.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw. There was no one else present to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw. There was no one available.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments. The Applicant did not have any closing remarks.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 11:08 a.m.

**NEW BUSINESS**

- 7.7 Rezoning Bylaw No. 19-007; Bourassa, Leo; Pt. SE-34-67-16-W4M; from Agricultural District (AG) to On-Site Estate Residential District 2 (OE2) (Request for Decision)

Mr. Shahid Mughal, Manager, Planning & Development, and Ms. Sheera Bourassa, Planning and Development Officer presented to Council, for second and third reading, Rezoning Bylaw 19-007, which would rezone a portion of SE-34-67-16-W4M from Agricultural District to On-Site Estate Residential District 2 (OE2).

- 19.366 Motion by Councillor L’Heureux that Bylaw 19-007 be given second reading this 23<sup>rd</sup> day of April, 2019.

**CARRIED UNANIMOUSLY**

- 19.367 Motion by Councillor Stedman that Bylaw 19-007 be given third and final reading this 23<sup>rd</sup> day of April, 2019.

**CARRIED UNANIMOUSLY**

- 7.5 Landfill and Transfer Station Days & Hours of Operation (Briefing)

Ms. Fyten and Mr. Clayton Kittlitz, Senior Manager, Planning & Development presented to Council a briefing relating to the Landfill and Transfer Station Days & Hours of Operation. Ms. Fyten and Mr. Kittlitz also responded to Council questions.

- 19.368 Motion by Councillor Cote to direct Administration to proceed with Option 1- Landfill/Transfer Station Hours as presented to Council.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Stedman  
Councillor Cote

**Opposed**

Councillor L’Heureux  
Councillor Beniuk  
Councillor Moore  
Councillor Johnson

**DEFEATED**

19.369 Motion by Councillor L'Heureux to proceed with Option 1 - Landfill/Transfer Station Hours and to add Sunday for the Owl River and Craigend for the Summer season (May-October).

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Johnson  
Councillor L'Heureux

**Opposed**

Councillor Cote  
Councillor Moore  
Councillor Stedman  
Councillor Beniuk

**DEFEATED**

Councillor L'Heureux exited Council Chambers at 11:36 a.m. and returned at 11:39 a.m.

19.370 Motion by Councillor Beniuk to direct Administration to bring forward site specific survey details for the rural areas regarding the Landfill and Transfer Station Days & Hours of Operation to a future Council Meeting.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor L'Heureux  
Councillor Beniuk  
Councillor Moore

**Opposed**

Councillor Cote  
Councillor Johnson  
Councillor Stedman

**CARRIED**

19.371 Motion by Deputy Mayor Tkachuk to proceed with Option 1- Landfill and Transfer Station Days & Hours of Operation, as presented to Council, and to direct Administration to monitor site utilization.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Cote  
Councillor Stedman  
Councillor Moore

**Opposed**

Councillor L'Heureux  
Councillor Johnson  
Councillor Beniuk

**CARRIED**

**RECESS**

Mayor Moghrabi called a recess at 11:43 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:49 a.m. with all those Members of Council previously listed in attendance, except Councillor L’Heureux and Councillor Stedman

Councillor Stedman returned to Council Chambers at 11:50 a.m.

Councillor L’Heureux returned to Council Chambers at 11:51 a.m.

**NEW BUSINESS**

7.6 Unattended Bin Sites (Briefing)

Ms. Fyten presented to Council a Briefing relating to Unattended Bin Sites, and responded to Council questions.

19.372 Motion by Councillor L’Heureux to accept the Unattended Bin Sites Briefing as information and further that Administration not proceed with the Unattended Bin Sites.

**In Favour**

- Mayor Moghrabi
- Deputy Mayor Tkachuk
- Councillor Johnson
- Councillor L’Heureux
- Councillor Stedman
- Councillor Moore

**Opposed**

- Councillor Cote
- Councillor Beniuk

**CARRIED**

19.373 Motion by Councillor Stedman to bring forward options to address illegal dumping to the May 28<sup>th</sup> Regular Council Meeting.

**CARRIED UNANIMOUSLY**

7.9 Assessment Review Board Committee Appointments (Request for Decision)

Ms. Danielle Cardinal, Legislative Services Coordinator presented to Council a Request for Decision with respect to appointing Members at Large. Ms. Cardinal also responded to Council questions.



19.374 Motion by Deputy Mayor Tkachuk to appoint Mr. Cliff Martin, Mr. Ken Warkentin, Mr. Brian Bahry, Mr. Lionel Cherniwchan, Mr. Delano Tolley, and Mr. Ronald Epp as local members to the County's Local and Composite Assessment Review Boards for a term starting June 1, 2019 to May 31, 2022.

**CARRIED UNANIMOUSLY**

7.13- Alberta Community Crime Prevention Association (ACCPA) Conference-2019- *Addition to the Agenda*

This item was added to the April 23, 2019 Regular Council Meeting agenda as Mayor Moghrabi is unable to attend the Alberta Community Crime Prevention Association Conference.

19.375 Motion by Deputy Mayor Tkachuk to approve Councillor L'Heureux to attend the Crime Reduction Committee to attend the Alberta Community Crime Prevention Association (ACCPA) Conference-2019 instead of Mayor Moghrabi.

**CARRIED UNANIMOUSLY**

## **PUBLIC INPUT SESSION**

6.2 Public Input Session

Administration checked the lobby and the public gallery and there was no one present for the Public Input Session.

## **RECESS**

Mayor Moghrabi called a recess at 12:15 p.m.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 1:00 p.m. with all those Members of Council previously listed in attendance.

## **NEW BUSINESS**

7.8 Main Street Revitalization Project-Design Options (Request for Decision)

Mr. Clayton Kittlitz, Senior Manager, Planning & Development and Mr. Nick Price, V3 Canada, presented to Council the Main Street Revitalization Project Design Options for Council's consideration, and responded to Council questions.

19.376 Motion by Councillor Moore to incorporate vertical artwork entry features for 101 Avenue into design concept as opposed to roundabouts.

**CARRIED UNANIMOUSLY**

19.377 Motion by Councillor Cote to incorporate street marking speed reduction elements for 101 Avenue into the design concept as opposed to a center median.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 2:18 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:21 p.m. with all those Members of Council previously listed in attendance except Councillor L'Heureux and Councillor Stedman.

Councillor Stedman and Councillor L'Heureux returned to Council Chambers at 2:22 p.m.

**DELEGATIONS**

6.4 2:20 p.m.-Tender Opening-Mission Water and Sewer Servicing Phase 2 and 3-UT-41-2019-093

Mr. Ryan Sharpe, P.Eng, Project Manager, MPE Engineering Ltd, Mr. Ali Memon, P.Eng, Manager, Engineering Services and Ms. Jennifer Jackson, Project Services Clerk, Engineering Services were present to open the tenders for the Mission Water and Sewer Servicing, Phase 2 and 3. The unofficial tender results are as follows:

<b>Contractor</b>	<b>Amount without GST</b>
Tollifson Cable Service	\$2,108,263.50
Top Grade Construction Ltd.	\$3,311,478.87
Kelsey Pipelines Ltd.	\$2,228,725.00 Addition of \$245,125.00
640 Earth Works 1307695 Alberta Ltd.	\$1,999,523.50
Nu-Edge Construction Ltd.	\$3,879,924.00
Goodbrothers Construction 2002	\$2,384,081.00
Urlacher Construction Ltd.	\$3,559,593.97
NewGen Projects	\$3,487,300.00
Thompson Infrastructure Ltd.	\$3,360,547.11
Weaver Group Ltd.	\$4,863,900.00

Mr. Memon confirmed that all tenders submitted would be reviewed for accuracy.

6.5 2:30 p.m.-Tender Opening- Range Road 134 with Walking Trail  
(Holowachuk Estates Access Road) TR-32-2019-02

Mr. Erwin Miranda, Wood Environment & Infrastructure Solutions, Mr. Ali Memon, P.Eng, Manager, Engineering Services and Ms. Jennifer Jackson, Project Services Clerk, Engineering Services were present to open the tenders for the Range Road 134 with Walking Trail (Holowachuk Estates Access Road) The unofficial tender results are as follows:

<b>Contractor</b>	<b>Amount without GST</b>
Martushev Logging Ltd.	\$1,267,958.55
Knelson Sand & Gravel Ltd	\$1,449,712.00
E Construction Ltd	\$1,380,847.00
Allied Paving Co Ltd.	\$1,441,725.00
TBL Construction Ltd	\$1,323,969.11

Mr. Memon confirmed that all tenders submitted would be reviewed for accuracy.

6.6 2:40 p.m.- Tender Opening- Township Road 674 and Range Road 152 Base and Pave - TR-32-2019-09

Glenn Rau, Stantec Consulting Ltd, Mr. Ali Memon, P.Eng, Manager, Engineering Services and Ms. Jennifer Jackson, Project Services Clerk, Engineering Services were present to open the tenders for the Township 674 and Range Road 152 Base and Pave. The unofficial tender results are as follows:

<b>Contractor</b>	<b>Amount without GST</b>
Carmacks Enterprises Ltd.	\$2,350,108.00
Northwest Paving	2,965,954.00
Knelson Sand & Gravel Ltd.	\$2,309,624.00
Allied Paving Co. Ltd.	\$2,286,018.00
E Construction Ltd.	\$2,353,251.26
Border Paving Ltd.	\$2,693,227.00
TBL Construction Ltd.	\$2,496,284.00
Ledcor Group of Companies	\$2,651,218.51

Mr. Memon confirmed that all tenders submitted would be reviewed for accuracy.

**RECESS**

Mayor Moghrabi called a recess at 2:46 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:57 p.m. with all those Members of Council previously listed in attendance, except Councillor Stedman.

Councillor Stedman returned to Council Chambers at 2:59 p.m.

**DELEGATIONS**

6.3 3:00 p.m.- Mr. Jeff Alliston, Metrix Group LLP (Briefing)  
(CLOSED SESSION (in part) (s.26 FOIP))

Mr. Jeff Alliston, CPA, CA, Metrix Group LLP, presented to Council the results of the Audit of the 2018 Financial Statements and responded to Council questions.

Councillor Beniuk exited Council Chambers at 3:28 p.m. and returned at the same time.

Deputy Mayor Tkachuk exited Council Chambers at 3:30 p.m. and returned at 3:31 p.m.

6.3.1 Disposition of Delegation Business

19.378 Motion by Councillor Cote to thank Mr. Alliston for his presentation to Council.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

19.379 Motion by Councillor Moore to go into Closed Session at 3:35 p.m.

**CARRIED UNANIMOUSLY**

8.1 2018 Audit Findings Letters (s.26 FOIP) (Briefing)

Staff in attendance during the Closed Session for the purpose of presenting and recording purposes included: Ms. Shadia Amblie, Chief Administrative Officer, Ms. Melanie McConnell, Senior Manager, Legislative & Information Services, Mr. Dan Small, Assistant Chief Administrative Officer, Mr. Zeeshan Hasan, Manager, Finance, Mr. Clayton Kittlitz, Senior Manager, Planning & Development and Ms. Danielle Cardinal, Legislative Services Coordinator.

All Administration Members exited Council Chambers at 3:45 p.m.

Councillor Stedman exited Council Chambers at 3:54 p.m. and did not return.

**RETURN TO REGULAR MEETING**

19.380 Motion by Councillor Moore to proceed with the meeting in open session at 4:06 p.m.

**CARRIED UNANIMOUSLY**

**EXTENSION OF MEETING**

19.381 Motion by Councillor Cote to extend the April 23, 2019 Regular Council Meeting until all items on the agenda are addressed.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Tkachuk  
Councillor Beniuk  
Councillor Moore  
Councillor Johnson  
Councillor Cote

**Opposed**

Councillor L'Heureux

**CARRIED**

**BUSINESS ARISING OUT OF "CLOSED SESSION"**

8.1 2018 Audit Findings Letters (s.26 FOIP) (Briefing)

19.382 Motion by Deputy Mayor Tkachuk that County Council accepts the 2018 draft audit findings letter as presented to Council in Closed Session as information.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

7.12 Approval of 2018 Audited Financial Statements (Request for Decision)

Mr. Small and Mr. Hasan presented to Council the 2018 Annual Financial Statements and Auditor's Report to Council and responded to Council questions.

19.383 Motion by Councillor Johnson that County Council approves the 2018 Annual Financial Statements of Lac La Biche County, as presented in draft form.

**CARRIED UNANIMOUSLY**

19.384 Motion by Councillor L'Heureux that County Council approves the 2018 Financial Information Return of Lac La Biche County, as presented in draft form.

**CARRIED UNANIMOUSLY**

19.385 Motion by Councillor Beniuk that County Council accepts the Auditor's Report of the 2018 Annual Financial Statements of Lac La Biche County as information.

**CARRIED UNANIMOUSLY**

19.386 Motion by Deputy Mayor Tkachuk that County Council directs Administration to make the 2018 Annual Financial Statements and the Auditor's Report available to the public via the County's website, [www.laclabichecounty.com](http://www.laclabichecounty.com).

**CARRIED UNANIMOUSLY**

7.11 2019 Tax Rates Scenarios (Briefing)

Mr. Small, Assistant Chief Administrative Officer and Mr. Zeeshan Hasan, Manager, Finance presented to Council 2019 Tax Rate Scenarios to Council. Mr. Small and Mr. Hasan responded to Council questions.

19.387 Motion by Councillor Cote to direct Administration to bring forward the 2019 Mill Rate Bylaw with Scenario 1- Status Quo to the April 30, 2019 Special Council Meeting.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

19.388 Motion by Councillor Beniuk to adjourn the Regular Council Meeting of April 23, 2019 at 4:30 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie**  
**Chief Administrative Officer**