

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

August 6, 2019 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held August 6, 2019 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor / Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
STAFF IN ATTENDANCE	Dan Small	Acting Chief Administrative Officer
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Jihad Moghrabi	Communications Manager
	Heather Reid	Legislative Services Coordinator
REGRETS	Charlyn Moore	Councillor

ADOPTION OF AGENDA

19.722 Motion by Councillor Johnson to approve the August 6, 2019 Regular Council Meeting agenda as amended:

- Addition of Item:
- o 8.3 Building Costs Estimate (s.25(1) FOIP) (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 July 23, 2019 – Regular Council Meeting.
- o update meeting date to read July 23, 2019 on the first page.

19.723

Motion by Councillor Beniuk to adopt the July 23, 2019 Regular Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There were no unfinished business items.

URGENT MATTERS

There were no urgent matters.

DELEGATIONS

6.1 10:15 a.m. Delegation: Ted Langford – Proposed Environmental Reserve Bylaw (Briefing)

Mr. Ted Langford, Mr. Norm Doyle, Mr. Roy Worthington, Mr. Uday Chavan and Mr. Armand Plamondon, residents of Sunset Bay and Holowachuk Estates, presented to Council on the proposed environmental reserve bylaw.

6.1.1 Disposition of Delegation Business

19.724 Motion by Councillor Borgun to thank Mr. Langford, Mr. Doyle, Mr. Worthington, Mr. Chavan and Mr. Plamondon for the presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports (Discussion)

Council held a roundtable discussion to provide updates on meetings and events attended.

Councillor Borgun:

- Road Tours (2 days)
- CAO performance appraisal meeting

Councillor Stedman:

- No update

Councillor Cote:

- Road Tours

Councillor Johnson:

- Water Coalition North meeting

Councillor L'Heureux:

- Road Tours
- CAO performance appraisal meeting

Deputy Mayor Tkachuk:

- Road Tours
- Summer Sports Days

Councillor Beniuk:

- Road Tours

Mayor Moghrabi:

- Provincial Baseball
- Road Tours
- Diane's Dream with the Lac La Biche Regional Health Foundation
- Rodeo
- Summer Sports Days

19.725 Motion by Councillor L'Heureux to accept the Councillor Reports discussion item as information.

CARRIED UNANIMOUSLY

7.2 Retail Gap Analysis Report – Next Steps (Request for Decision)

Ms. Jana Rowe, Tourism, Marketing and Economic Development Coordinator, presented the Retail Gap Analysis Report – Next Steps Request for Decision and responded to questions.

19.726 Motion by Councillor Stedman to endorse the Retail Gap Analysis report and findings.

CARRIED UNANIMOUSLY

7.3 Grandin Cemetery Grant Request: 2019 (Request for Decision)

Mr. Dan Small, Acting Chief Administrative Assistant, presented the Grandin Cemetery Grant Request: 2019 Request for Decision and responded to questions.

Deputy Mayor Tkachuk exited Chambers and returned at 11:00 a.m.

19.727 Motion by Councillor Borgun to approve \$15,000 in Community Cemetery Improvement Program funding to the Grandin Cemetery for fencing and land transfer related costs, excluding those costs covered by the Diocese of St. Paul.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:02 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:16 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.5 Public Works - Manager Reports (Briefing)

Mr. Brian Shapka, Senior Manager, Public Works, presented the Public Works – Manager Reports Briefing and responded to questions.

19.728 Motion by Councillor Stedman to accept the Public Works – Manager Reports Briefing as information.

CARRIED UNANIMOUSLY

7.6 Capital Project Update (Briefing)

Mr. Shapka presented the Capital Project Update Briefing and responded to questions.

19.729 Motion by Deputy Mayor Tkachuk to accept the Capital Project Update Briefing as information.

CARRIED UNANIMOUSLY

7.8 Sentinel Park Water and Sewer Engineering (Briefing)

Mr. Shapka presented the Sentinel Park Water and Sewer Engineering Briefing and responded to questions.

19.730 Motion by Councillor L’Heureux to accept the Sentinel Park Water and Sewer Engineering Briefing as information.

CARRIED UNANIMOUSLY

7.7 Illegal Dumping (Briefing)

Mr. Shapka and Ms. Molly Fyten, Manager of Environmental Services, presented the Illegal Dumping Briefing and responded to questions.

19.731 Motion by Councillor Borgun to accept the Illegal Dumping Briefing as information.

CARRIED UNANIMOUSLY

19.732 Motion by Councillor Johnson to direct Administration to bring forward a request for decision on options to combat illegal dumping within the County.

CARRIED UNANIMOUSLY

7.9 Holowachuk Boat Launch Washroom Location (Request for Decision)

Mr. Shapka presented the Holowachuk Boat Launch Washroom Location Request for Decision and responded to questions.

19.733 Motion by Councillor L'Heureux that the Holowachuk Boat Launch Washroom be constructed at the north end of the west side parking lot, and that this motion supersedes motion 19.164 made at the February 26, 2019 Regular Council Meeting.

CARRIED UNANIMOUSLY

19.734 Motion by Deputy Mayor Tkachuk to direct Administration to maximize the number of parking stalls at the Holowachuk Boat Launch area.

CARRIED UNANIMOUSLY

7.10 Bridge or Culvert Replacement – BF 77865, BF 75684 and BF 72757 (Briefing)

Mr. Shapka presented the Bridge or Culvert Replacement – BF 77865, BF 75684 and BF 72757 Briefing and responded to questions.

19.735 Motion by Deputy Mayor Tkachuk to direct Administration to bring forward options for tender to a future meeting of Council for replacement of BF 77865 Campsite Road and repairs for BF 75684 Imperial Mills Pedestrian Bridge.

CARRIED UNANIMOUSLY

7.11 BF 79415 – Bridge Culvert Replacement (Briefing)

Mr. Shapka presented the BF 79415 – Bridge Culvert Replacement Briefing and responded to questions.

- 19.736 Motion by Councillor Borgun to direct Administration to bring forward to a future meeting of Council a request for decision with options for BF 79415 and BF 72757 and/or application for STIP funding.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

Administration confirmed at 12:15 p.m. there was no one present in the gallery or lobby for the Public Input session.

NEW BUSINESS

7.4 Flag Placement for First Nations and Metis Settlement (Briefing)

Mr. Darrell Lessmeister, Senior Manager, Recreation & Community Enhancement, presented the Flag Placement for First Nations and Metis Settlement Briefing and responded to questions.

- 19.737 Motion by Councillor Cote to accept the Flag Placement for First Nations and Metis Settlement Briefing as information and further to direct Administration to bring forward a request for decision with a plan for display of cultures and events within the Bold Center to a future meeting of Council.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:35 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:38 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.12 Debenture Information (Briefing)

Mr. Small presented the Debenture Information Briefing and responded to questions.

19.738 Motion by Councillor Stedman to accept the Debenture Information Briefing as information.

CARRIED UNANIMOUSLY

7.13 Withdrawn Motion - Travel Alberta Industry Conference (Briefing)

19.739 Motion by Councillor Borgun to withdraw her Notice of Motion provided at the July 23, 2019 Regular Council Meeting.

CARRIED UNANIMOUSLY

CLOSED SESSION

19.740 Motion by Councillor Cote go into Closed Session at 1:49 p.m. for agenda items and pertinent exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.1 Wapahki Economic Development Initiative (s.16(1) - Disclosure harmful to business interests of a third party-FOIP) (Discussion)
- 8.2 CAO Evaluation (s.17 FOIP Disclosure harmful to personal privacy) (Discussion)
- 8.3 Building Costs Estimate (s.25(1) Disclosure harmful to economic and other interests of a public body - FOIP) (Discussion)

CARRIED UNANIMOUSLY

Councillor Stedman recused himself for pecuniary reasons related to employment at 1:51 p.m.

8.3 Building Costs Estimate (s.25(1) Disclosure harmful to economic and other interests of a public body - FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Dan Small, Darrell Lessmeister, Jihad Moghrabi, and Heather Reid.

RETURN TO REGULAR MEETING

19.741 Motion by Councillor Beniuk to proceed with the meeting in open session at 2:10 p.m.

CARRIED UNANIMOUSLY

Councillor Stedman returned to Chambers at the conclusion of the discussion at 2:12 p.m.

Mr. Ali Memon introduced the new engineering technologist, Max Ahmed, to Council.

Deputy Mayor Tkachuk exited and returned to Chambers at 2:14 p.m.

TENDER OPENING

6.3 2:15 p.m. Tender Opening - 100 Avenue Base and Pave

Mr. Brad Moore - Stantec, Mr. Ali Memon - Lac La Biche County and Ms. Jennifer Jackson – Lac La Biche County were present to open the tenders for the TR-32-2019-01: 100 Avenue Base and Pave. The unofficial tender results are as follows:

Contractor	Amount without GST
Central Construction Group	\$702,937.00
E Construction Ltd.	\$955,735.00
Knelsen Sand & Gravel Ltd.	\$954,424.00

Mr. Memon confirmed that all tenders submitted will be reviewed for accuracy.

CLOSED SESSION

19.742 Motion by Councillor Stedman go into Closed Session at 2:21 p.m. for the agenda items with exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act.

CARRIED UNANIMOUSLY

8.1 Wapahki Economic Development Initiative (s.16(1) - Disclosure harmful to business interests of a third party-FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Dan Small, Darrell Lessmeister, Jihad Moghrabi, and Heather Reid.

RETURN TO REGULAR MEETING

19.743 Motion by Councillor Beniuk to proceed with the meeting in open session at 2:32 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.3 Building Costs Estimate (s.25(1)(c) FOIP) (Discussion)

No further action required.

8.1 Wapahki Economic Development Initiative (s.16(1) - Disclosure harmful to business interests of a third party-FOIP) (Discussion)

19.744 Motion by Councillor L'Heureux to direct Administration to allocate \$25,000 in funding from accumulated surplus for the Wapahki Economic Feasibility Study as discussed during Closed Session.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 2:35 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:39 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

CLOSED SESSION

19.745 Motion by Councillor Borgun go into Closed Session at 2:40 p.m. for the agenda items with exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act.

CARRIED UNANIMOUSLY

Councillor Stedman returned to Chambers at 2:43 p.m.

8.2 CAO Evaluation (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

There were no members of Administration present.

RETURN TO REGULAR MEETING

19.746 Motion by Councillor Cote to proceed with the meeting in open session at 3:07 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.2 CAO Evaluation (s.17 FOIP - Disclosure harmful to personal privacy)
(Discussion)

19.747 Motion by Councillor Borgun to approve the CAO Evaluation Committee’s written recommendation(s), and further to authorize and direct the Mayor to submit the ratified recommendation(s) to the County’s Human Resources department.

CARRIED UNANIMOUSLY

19.748 Motion by Deputy Mayor Tkachuk to conclude the 2018 CAO performance evaluation and further to approve a 2 % market adjustment increase to the CAO salary, retroactive to the anniversary date of July 7, 2018.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Council did not submit any notices of motion.

ADJOURNMENT

19.749 Motion by Councillor Stedman to adjourn the Regular Council Meeting of August 6, 2019 at 3:10 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**