

**LAC LA BICHE COUNTY
ORGANIZATIONAL MEETING
MCARTHUR PLACE, LAC LA BICHE**

October 8, 2019

Minutes of the Lac La Biche County Organizational Meeting held October 8, 2019 immediately following the Regular Council Meeting.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 11:47 a.m.

PRESENT	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor / Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Jihad Moghrabi	Communications Manager
	Heather Reid	Legislative Services Coordinator

REGRETS

ADOPTION OF AGENDA

19.955 Motion by Councillor Beniuk to approve the October 8, 2019 Organizational Meeting agenda as amended:

- Addition of Item:
Public Input Session 12:15 p.m.

CARRIED UNANIMOUSLY

CODE OF CONDUCT

3.1 Councillor Code of Conduct (Briefing)

Ms. Melanie McConnell, Senior Manager, Legislative & Information Services, presented the Councillor Code of Conduct Briefing and responded to questions.

Members of Council signed the Councillor Code of Conduct.

DEPUTY MAYOR APPOINTMENT

4.1 Selection of Deputy Mayor (Request for Decision)

Ms. McConnell presented the Selection of Deputy Mayor Request for Decision and responded to questions.

Mayor Moghrabi called for nominations. Councillor L'Heureux put his name forward.

19.956 Motion by Councillor Moore to move to a rotational schedule, as determined by Council, for the appointment of Deputy Mayor.

In Favour

Deputy Mayor Tkachuk
Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Cote

Opposed

Mayor Moghrabi
Councillor L'Heureux

CARRIED

Council selected Councillor L'Heureux to serve as Deputy Mayor for the first rotation.

The remainder of the rotation schedule was determined by random draw among interested Councillors: Councillor Cote, Councillor Johnson, Councillor Beniuk, Councillor Moore, and Councillor Stedman.

19.957 Motion by Deputy Mayor Tkachuk to appoint the Deputy Mayor as follows:

Councillor	Deputy Mayor Appointment Term:
Councillor L'Heureux	Oct 2019 – Jan 2020
Councillor Moore	Feb 2020 – May 2020
Councillor Johnson	June 2020 – September 2020
Councillor Cote	Oct 2020 – Jan 2021
Councillor Beniuk	Feb 2021 – May 2021
Councillor Stedman	Jun 2021 – Election Oct 2021

CARRIED UNANIMOUSLY

The Oaths of Office for all appointed Deputy Mayors were administered by Mayor Moghrabi in accordance with section 156 of the *Municipal Government Act* and as prescribed by the *Oaths of Office Act*.

PUBLIC INPUT SESSION

Mayor Moghrabi declared the Public Input Session open at 12:15 p.m.

Mr. Brian Deheer spoke to Council about the United Nations Declaration of Rights of Indigenous Peoples, the treatment of Indigenous Peoples in Canada and Truth and Reconciliation calls to action. Mr. Deheer provided Council with a poster for display of the United Nations Declaration.

Mr. Deheer and Mr. Chris Boudreau presented to Council on behalf of the Keepers of the Athabasca Watershed Society on the Flowing Into Right Relationship Workshop Series and Blanket Exercise being held on October 28, 2019.

19.958 Motion by Councillor Cote to thank Mr. Deheer and Mr. Boudreau for the presentation to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the Public Input Session closed at 12:39 p.m.

MEETING SCHEDULES

5.1 Regular Meeting Schedule (Request for Decision)

19.959 Motion by Councillor Beniuk that Regular Council Meetings be held on the 1st, 2nd, and 4th Tuesday of each month at 10:00 a.m. in Council Chambers, 2nd Floor, McArthur Place, 10307-100 Street, Lac La Biche, Alberta.

CARRIED UNANIMOUSLY

19.960 Motion by Councillor Borgun to direct Administration to bring forward options for a summer recess to a future meeting of Council.

In Favour

Mayor Moghrabi
Deputy Mayor L'Heureux
Councillor Beniuk
Councillor Borgun
Councillor Cote

Opposed

Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Tkachuk

CARRIED

19.961 Motion by Councillor Tkachuk that the Municipal Planning Commission Meetings be held on the second and fourth Wednesday at 1:30 p.m. in Council Chambers.

CARRIED UNANIMOUSLY

PROCEDURAL INFORMATION

6.1 Process for Appointing Members (Briefing)

Ms. McConnell presented the Process for Appointing Members Briefing and responded to questions.

No further action required.

COMMITTEE APPOINTMENTS

7.1 Council Appointments to Committees (Request for Decision)

Members of Council reviewed the internal and external committee appointments and distributed memberships as follows:

Internal Committees

Mayor Moghrabi called three times for nominations.

19.962 Motion by Councillor Cote to appoint Councillor Tkachuk, Deputy Mayor L'Heureux and Councillor Johnson to the Aboriginal Liaison Committee

CARRIED UNANIMOUSLY

Agricultural & Environmental Appeals Committee (3 members)

Mayor Moghrabi called three times for nominations.

19.963 Motion by Councillor Moore to appoint Deputy Mayor L'Heureux, Councillor Beniuk, and Councillor Borgun to the Agricultural & Environmental Appeals Committee.

CARRIED UNANIMOUSLY

Agricultural Service Board (1 chairperson and 1 member)

Mayor Moghrabi called three times for nominations.

19.964 Motion by Councillor Stedman to appoint Councillor Borgun and Deputy Mayor L'Heureux as Chairperson to the Agricultural Service Board.

CARRIED UNANIMOUSLY

Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board) (1 Chair and up to 1 additional member)

19.965 Motion by Councillor Tkachuk to appoint Councillor Cote as Chair of the Assessment Review Boards.

CARRIED UNANIMOUSLY

Bold Center Sports Field Development Task Force (3 members + *Mayor ex officio*)

Mayor Moghrabi called three times for nominations.

19.966 Motion by Councillor Borgun to appoint Councillor Moore, Councillor Tkachuk, and Councillor Cote to the Bold Center Sports Field Development Task Force.

CARRIED UNANIMOUSLY

Emergency Advisory Committee (3 members)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Shadia Amblie, Chief Administrative Officer, and Ms. McConnell counted the ballots and advised Council of the successful candidates.

Deputy Mayor L'Heureux exited Chambers at 1:01 p.m.

19.967 Motion by Councillor Beniuk to appoint Councillor Tkachuk, Councillor Stedman and Deputy Mayor L'Heureux to the Emergency Advisory Committee.

CARRIED UNANIMOUSLY

19.968 Motion by Councillor Tkachuk to destroy the secret ballots.

CARRIED UNANIMOUSLY

Deputy Mayor L'Heureux returned to Chambers at 1:02 p.m.

State of Local Emergency (SOLE) Committee (Mayor (DM in his absence) and 2 members)

Mayor Moghrabi called three times for nominations.

- 19.969 Motion by Councillor Cote to appoint Councillor Stedman and Councillor Tkachuk to the State of Local Emergency (SOLE) Committee.

CARRIED UNANIMOUSLY

Family and Community Support Services (FCSS) Advisory Board (2 members).

Mayor Moghrabi called three times for nominations.

- 19.970 Motion by Deputy Mayor L'Heureux to appoint Councillor Borgun and Councillor Moore to the Family and Community Support Services (FCSS) Advisory Board.

CARRIED UNANIMOUSLY

Lac La Biche County Library Board (2 members)

Mayor Moghrabi called three times for nominations.

- 19.971 Motion by Councillor Tkachuk to appoint Councillor Beniuk and Councillor Borgun to the Lac La Biche County Library Board.

CARRIED UNANIMOUSLY

Safer Municipality Advisory Committee (Mayor ex officio and 2 members)

Mayor Moghrabi called three times for nominations.

- 19.972 Motion by Councillor Johnson to appoint Councillor Tkachuk and Deputy Mayor L'Heureux to the Safer Municipality Advisory Committee and to appoint Councillor Cote as the alternate.

CARRIED UNANIMOUSLY

19.973 Motion by Councillor Tkachuk to waive the provisions to cease nominations for the organizational meeting.

CARRIED UNANIMOUSLY

Municipal Planning Commission (5 members)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidates.

19.974 Motion by Councillor Stedman to appoint Councillor Borgun, Councillor Johnson, Councillor Moore, Councillor Tkachuk and Mayor Moghrabi to the Municipal Planning Commission.

CARRIED UNANIMOUSLY

19.975 Motion by Councillor Moore to appoint Councillor Tkachuk as the Chair of the Municipal Planning Commission.

CARRIED UNANIMOUSLY

19.976 Motion by Councillor Borgun to appoint Councillor Moore the Vice Chair of the Municipal Planning Commission.

CARRIED UNANIMOUSLY

19.977 Motion by Councillor Cote to destroy the secret ballots.

CARRIED UNANIMOUSLY

Subdivision and Development Appeal Board (2 members)

Mayor Moghrabi called three times for nominations.

19.978 Motion by Councillor Stedman to appoint Councillor Cote and Deputy Mayor L'Heureux to the Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY

Water Resources Management Task Force (2 members and Mayor as ex officio)

Mayor Moghrabi called three times for nominations.

- 19.979 Motion by Councillor Tkachuk to appoint Councillor Cote and Councillor Stedman to the Water Resources Management Task Force.

CARRIED UNANIMOUSLY

Transportation Master Plan Advisory Committee (1 chairperson and 2 members / Mayor as ex officio)

Council did not make any appointments.

- 19.980 Motion by Councillor Tkachuk to direct Administration to bring forward a bylaw to rescind the Transportation Master Plan Advisory Committee.

CARRIED UNANIMOUSLY

External Committees

Alberta Bilingual Municipalities Association (ABMA- Association Bilingue des Municipalités de l'Alberta) (1 member)

Mayor Moghrabi called three times for nominations.

- 19.981 Motion by Deputy Mayor L'Heureux to appoint Councillor Borgun to the Alberta Bilingual Municipalities Association (ABMA- Association Bilingue des Municipalités de l'Alberta).

CARRIED UNANIMOUSLY

Athabasca Watershed Council – 1 member

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidate.

- 19.982 Motion by Councillor Moore to appoint Councillor Johnson to the Athabasca Watershed Council.

CARRIED UNANIMOUSLY

19.983 Motion by Councillor Tkachuk to destroy the secret ballots.

CARRIED UNANIMOUSLY

Buffalo Lake Metis Settlement Economic Development Committee (1 Council Member)

Mayor Moghrabi called three times for nominations.

19.984 Motion by Councillor Borgun to appoint Councillor Johnson to the Buffalo Lake Metis Settlement Economic Development Committee.

CARRIED UNANIMOUSLY

Buffalo Lake Metis Settlement-Mutual Cell Phone Tower Initiative Working Group (2 Council Members)

Mayor Moghrabi called three times for nominations.

19.985 Motion by Councillor Stedman to appoint Councillor Tkachuk and Deputy Mayor L'Heureux to the Buffalo Lake Metis Settlement-Mutual Cell Phone Tower Initiative Working Group.

CARRIED UNANIMOUSLY

Coalition for Safer Alberta Roads (1 member, 1 alternate)

Mayor Moghrabi called three times for nominations.

19.986 Motion by Councillor Cote to appoint Councillor Moore to the Coalition for Safer Alberta Roads and to appoint Councillor Stedman as an alternate.

CARRIED UNANIMOUSLY

Community Futures – Lac La Biche (1 member)

Mayor Moghrabi called three times for nominations.

19.987 Motion by Deputy Mayor L'Heureux to appoint Councillor Moore to Community Futures – Lac La Biche.

CARRIED UNANIMOUSLY

Greater North Foundation (2 members)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidate and noted there was a tie for the second committee position. An additional secret ballot vote took place. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidate.

19.988 Motion by Councillor Borgun to appoint Councillor Beniuk and Mayor Moghrabi to the Greater North Foundation.

CARRIED UNANIMOUSLY

19.989 Motion by Deputy Mayor L'Heureux to destroy the secret ballots.

CARRIED UNANIMOUSLY

Lac La Biche and District Chamber of Commerce (1 member)

Mayor Moghrabi called three times for nominations.

19.990 Motion by Councillor Cote to appoint Councillor Tkachuk to the Lac La Biche and District Chamber of Commerce.

CARRIED UNANIMOUSLY

LLB Golf Club Society (1 member)

Mayor Moghrabi called three times for nominations.

19.991 Motion by Councillor Moore to appoint Councillor Tkachuk to the Lac La Biche Golf Club Society.

CARRIED UNANIMOUSLY

Lac La Biche Regional Attraction and Retention Society (RARS) (3 members)

Mayor Moghrabi called three times for nominations.

19.992 Motion by Councillor Tkachuk to appoint Councillor Moore, Councillor Stedman and Mayor Moghrabi to the Lac La Biche Regional Attraction and Retention Society.

CARRIED UNANIMOUSLY

Lac La Biche Regional Health Foundation/Lakeland Doctor Recruitment Board (Mayor and 2 Council Members)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidates.

19.993 Motion by Councillor Moore to appoint Councillor Stedman, Deputy Mayor L'Heureux and Councillor Tkachuk to the Lac La Biche Regional Health Foundation/Lakeland Doctor Recruitment Board.

CARRIED UNANIMOUSLY

19.994 Motion by Councillor Beniuk to destroy the secret ballots.

CARRIED UNANIMOUSLY

Lac La Biche Pow Wow and Fish Derby Association (1 member, 1 alternate)

Mayor Moghrabi called for nominations.

19.995 Motion by Councillor Beniuk to not appoint a Councillor to the Lac La Biche Pow Wow and Fish Derby Association.

In Favour

Councillor Beniuk

Opposed

Mayor Moghrabi
Deputy Mayor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Cote
Councillor Tkachuk

DEFEATED

Mayor Moghrabi called three times for nominations.

- 19.996 Motion by Councillor Tkachuk to appoint Councillor Cote to the LLB Pow Wow And Fish Derby Association and Deputy Mayor L'Heureux as the alternate.

CARRIED UNANIMOUSLY

Lac La Biche Traffic Safety Committee (1 member)

Mayor Moghrabi called three times for nominations.

- 19.997 Motion by Councillor Borgun to appoint Mayor Moghrabi to the Lac La Biche Traffic Safety Committee and Councillor Moore as an alternate.

CARRIED UNANIMOUSLY

Lakeland Agricultural Research Association (LARA) (1 member, 1 alternate)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidates.

- 19.998 Motion by Councillor Moore to appoint Councillor Borgun to the Lakeland Agricultural Research Association and Deputy Mayor L'Heureux as an alternate.

CARRIED UNANIMOUSLY

- 19.999 Motion by Councillor Stedman to destroy the secret ballots.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 2:01 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:15 p.m. with all those Members of Council previously listed in attendance.

COMMITTEE APPOINTMENTS

Lakeland Interpretive Society (Lac La Biche Museum & Discovery Centre) (1 member)

Mayor Moghrabi called three times for nominations.

- 19.1000 Motion by Councillor Johnson to appoint Councillor Cote to the Lakeland Interpretive Society (Lac La Biche Museum & Discovery Centre).

CARRIED UNANIMOUSLY

Lakeland County Regional Trail Working Group (2 Council Members)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidates.

- 19.1001 Motion by Councillor Borgun to appoint Councillor Stedman and Councillor Johnson to the Lakeland County Regional Trail Working Group.

CARRIED UNANIMOUSLY

- 19.1002 Motion by Councillor Beniuk to destroy the secret ballots.

CARRIED UNANIMOUSLY

Lakeland Industry and Community Association (LICA) (1 member)

Mayor Moghrabi called three times for nominations.

- 19.1003 Motion by Councillor Cote to appoint Councillor Tkachuk to the Lakeland Industry and Community Association (LICA).

CARRIED UNANIMOUSLY

Joint Natural Gas Committee (2 members)

Mayor Moghrabi called three times for nominations.

- 19.1004 Motion by Councillor Beniuk to appoint Deputy Mayor L'Heureux and Councillor Johnson to the Joint Natural Gas committee.

CARRIED UNANIMOUSLY

Natural Gas System/Natural Gas Issues Committee (1 member and 1 alternate)

Mayor Moghrabi called three times for nominations.

- 19.1005 Motion by Councillor Stedman to appoint Councillor Johnson to the Natural Gas System/Natural Gas Issues committee and Deputy Mayor L'Heureux as an alternate.

CARRIED UNANIMOUSLY

Northeast Alberta Information HUB Ltd. (1 member, 1 alternate)

Mayor Moghrabi called three times for nominations.

- 19.1006 Motion by Councillor Borgun to appoint Councillor Tkachuk to the Northeast Alberta Information HUB Ltd. and Councillor Stedman as an alternate.

CARRIED UNANIMOUSLY

Northern Lights Library Board System (1 member and 1 alternate)

Mayor Moghrabi called three times for nominations.

- 19.1007 Motion by Councillor Tkachuk to appoint Councillor Beniuk to the Northern Lights Library Board System and Councillor Borgun as the alternate, for a one-year term.

CARRIED UNANIMOUSLY

Oil Sands Community Alliance (1 member, 1 alternate)

Mayor Moghrabi called three times for nominations.

- 19.1008 Motion by Councillor Moore to appoint Mayor Moghrabi to the Oil Sands Community Alliance and Deputy Mayor L'Heureux as an alternate.

CARRIED UNANIMOUSLY

Portage College Athletics Association (1 member, 1 alternate)

Mayor Moghrabi called three times for nominations.

- 19.1009 Motion by Councillor Johnson to appoint Councillor Tkachuk to the Portage College Athletics Association and Councillor Moore as an alternate.

CARRIED UNANIMOUSLY

Plamondon and District Community Development Society (PDCDS) (2 members)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidate and noted there was a tie for the second committee position. An additional secret ballot vote took place. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidate.

- 19.1010 Motion by Councillor Stedman to appoint Councillor Borgun and Deputy Mayor L'Heureux to the Plamondon and District Community Development Society (PDCDS).

CARRIED UNANIMOUSLY

- 19.1011 Motion by Councillor Johnson to destroy the secret ballots.

CARRIED UNANIMOUSLY

The Next Step Team – Underutilized Fish Stocks in NE Alberta (2 members)

Mayor Moghrabi called three times for nominations.

- 19.1012 Motion by Councillor Cote to appoint Councillor Johnson and Deputy Mayor L'Heureux to the The Next Step Team – Underutilized Fish Stocks in NE Alberta.

CARRIED UNANIMOUSLY

Veteran's Memorial Highway Association (1 member, 1 alternate)

Mayor Moghrabi called three times for nominations.

- 19.1013 Motion by Councillor Stedman to appoint Councillor Borgun to the Veteran's Memorial Highway Association and Mayor Moghrabi as an alternate.

CARRIED UNANIMOUSLY

VSI Services (Veterinary Services (1980) Ltd.) (1 member)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidate.

- 19.1014 Motion by Councillor Johnson to appoint Councillor Beniuk to the VSI Services (Veterinary Services (1980) Ltd.).

CARRIED UNANIMOUSLY

- 19.1015 Motion by Councillor Borgun to destroy the secret ballots.

CARRIED UNANIMOUSLY

Water North Coalition (2 members)

Mayor Moghrabi called three times for nominations.

A secret ballot vote was held. Ms. Amblie and Ms. McConnell counted the ballots and advised Council of the successful candidates.

- 19.1016 Motion by Deputy Mayor L'Heureux to appoint Councillor Stedman and Councillor Johnson to the Water North Coalition.

CARRIED UNANIMOUSLY

- 19.1017 Motion by Councillor Tkachuk to destroy the ballots.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.1 County Signing Authorities (Request for Decision)

19.1018 Motion by Councillor Tkachuk that Council designates the following councillors and senior managers as cheque signing authorities in accordance with Cheque and Document Signing Authority Policy no. CS-10-016 effective immediately:

- One of:
 - Mayor Omer Moghrabi,
 - Councillor Colette Borgun,
 - Councillor Charlyn Moore,
 - Councillor Lorin Tkachuk
 - Councillor Darlene Beniuk
 - Deputy Mayor George L'Heureux
 - Councillor Jason Stedman
 - Councillor Sterling Johnson
 - Councillor Colin Cote
- One of:
 - Chief Administrative Officer Shadia Amblie,
 - Senior Manager, Legislative & Information Services, Melanie McConnell,
 - Senior Manager, Recreation and Community Enhancement, Darrell Lessmeister,
 - Senior Manager, Public Works, Brian Shapka
 - Senior Manager, Planning and Development, Clayton Kittlitz, and
 - Assistant Chief Administrative Officer/Senior Manager, Finance and Grants, Daniel Small

CARRIED UNANIMOUSLY

8.2 Council Procedure Bylaw 19-027- Amendments (Briefing)

19.1019 Motion by Councillor Stedman to direct Administration to bring forward the Council Procedure Bylaw 19-027 for readings to a future meeting of Council.

CARRIED UNANIMOUSLY

ADJOURNMENT

19.1020 Motion by Councillor Moore to adjourn the Organizational Meeting of October 8, 2019 at 3:02 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**

ADOPTED