

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**November 5, 2019**

Minutes of the Lac La Biche County Regular Council Meeting held November 5, 2019 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:00 a.m.

**PRESENT**

Omer Moghrabi	Mayor
George L'Heureux	Councillor / Deputy Mayor
Darlene Beniuk	Councillor
Colette Borgun	Councillor
Jason Stedman	Councillor
Charlyn Moore	Councillor
Sterling Johnson	Councillor
Colin Cote	Councillor
Lorin Tkachuk	Councillor

**STAFF IN  
ATTENDANCE**

Shadia Amblie	Chief Administrative Officer
Dan Small	Assistant Chief Administrative Officer
Melanie McConnell	Senior Manager, Legislative & Information Services
Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
Brian Shapka	Senior Manager, Public Works (in part)
Clayton Kittlitz	Senior Manager, Planning & Economic Development (in part)
Jihad Moghrabi	Communications Manager
Heather Reid	Legislative Services Coordinator

**REGRETS**

## **ADOPTION OF AGENDA**

19.1076

Motion:

To approve the November 5, 2019 Regular Council Meeting agenda as amended:

- Addition of Items:
  - o 5.1 Urgent Matters – Humane Society Roof Repair (Discussion)
  - o 7.25 New Business – Mission: Main Street Update (Discussion)
  
- Deletion of Items:
  - o 7.11 Oil Tank Pad Information (Briefing)
  - o 7.12 Large Item Pick-Up Program (Briefing)
  - o 7.19 Proposed Disc Golf Course (Briefing)
  - o 7.21 Subdivision Signage (Briefing)
  - o 7.22 Councillor Electronic Equipment Policy (Request for Decision)
  - o 7.23 Bylaw 19-030 – To Repeal the Transportation Master Plan Advisory Committee (Request for Decision)

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

- 3.1 October 22, 2019 Regular Council Meeting
- 3.2 October 29, 2019 Special Council Meeting.

19.1077

Motion:

To adopt the October 22, 2019 Regular Council Meeting minutes and the October 29, 2019 Special Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

*There was no unfinished business.*

## **NEW BUSINESS**

- 7.1 Councillor Reports (Briefing)

Councillor Beniuk:

- Greater North Foundation Meeting
- Federation of Alberta Gas Co-ops Meeting
- Alberta Counsel Workshop

Councillor Tkachuk:

- Alberta Recreation & Parks Association Conference
- Lac La Biche Chamber of Commerce meeting
- Greater North Foundation

Councillor Moore:

- Alberta Recreation & Parks Association Conference
- Lac La Biche Chamber of Commerce meeting
- Light Up the Night Santa Claus Parade
- Greater North Foundation meeting

Councillor Reports was continued after the Urgent Matters agenda item.

## **URGENT MATTERS**

### 5.1 Humane Society Roof Repair (Discussion)

19.1078

Motion:

To direct Administration to grant \$10,000 to the Lac La Biche Regional Humane Society from the capital projects assistance grant.

**CARRIED UNANIMOUSLY**

## **PUBLIC HEARINGS**

*There were no public hearings scheduled.*

## **NEW BUSINESS**

### 7.1 Councillor Reports (Briefing)

Councillor reports continued after the Urgent Matter agenda item.

Deputy Mayor L'Heureux:

- Submitted a written report of activities, as distributed with the agenda.

Councillor Johnson:

- Federation of Alberta Gas Co-ops Meeting
- Buffalo Lake Metis Settlement Economic Development Committee meeting

Councillor Cote:

- Lac La Biche Chamber of Commerce meeting
- Hope Haven Walk of Hope

Councillor Stedman:

- Lac La Biche Regional Attraction and Retention Society meeting
- Greater North Foundation meeting

Councillor Borgun:

- Plamondon District Community Development Society
- Lac La Biche Mission Historical Society
- Rural Women's Conference Planning Committee

Mayor Moghrabi:

- Rural Municipalities of Alberta/Alberta Urban Municipalities updates
- Attended Normandeau community event

19.1079            Motion:  
                         To accept the Councillor Reports Briefing as information.

**CARRIED UNANIMOUSLY**

## **DELEGATIONS**

6.1      Delegation 10:15 a.m Mr. and Mrs. Lambert - Bayview Beach Water and Sewer (Briefing)

Mr. Guy Lambert and Mrs. Cecile Lambert presented to Council on their request for water and sewer services at Bayview Beach subdivision and responded to questions.

6.1.1    Disposition of Delegation Business

19.1080            Motion:  
                         To thank Mr. and Mrs. Lambert for the presentation to Council.

**CARRIED UNANIMOUSLY**

19.1081            Motion:  
                         To direct Administration to work with the Bayview Beach Residents on next steps regarding the request for water and sewer servicing.

**CARRIED UNANIMOUSLY**

6.2 Delegation 10:45 a.m. Lakeland Interpretive Society - 2019 Operational Funding (Briefing)

Mr. Rod Webb, Board Member, and Ms. Jennifer Mueller, Museum Manager, presented to Council on the Lakeland Interpretive Society's 2019 Operational Funding and responded to questions.

6.2.1 Disposition of Delegation Business

19.1082 Motion:  
To thank Ms. Mueller and Mr. Webb for the presentation to Council.

**CARRIED UNANIMOUSLY**

19.1083 Motion:  
To direct Administration to grant \$62,000 in operational funding to the Lakeland Interpretive Society for the remainder of 2019.

**CARRIED UNANIMOUSLY**

19.1084 Motion:  
To direct Administration to work with the Interpretive Society to secure a lease agreement and extend the Visitor Information Centre (VIC) agreement for one year.

**In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Beniuk  
Councillor Borgun  
Councillor Stedman  
Councillor Johnson  
Councillor Cote  
Councillor Tkachuk

**Opposed**

Councillor Moore

**CARRIED**

19.1085 Motion:  
To direct Administration to negotiate a stewardship agreement with the Lakeland Interpretive Society by February 5, 2020.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:04 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:15 a.m. with all those Members of Council previously listed in attendance.

**DELEGATIONS**

6.3 Delegation 11:15 a.m. West Sentinel Business Park Water and Sewer (Briefing)

Mr. Ryan Sharpe, Project Manager, MPE Engineering Ltd. presented design options for West Sentinel Park Water and Sewer Servicing and responded to questions.

6.3.1 Disposition of Delegation Business

19.1086 Motion:  
To thank Mr. Sharpe for the presentation to Council.

**CARRIED UNANIMOUSLY**

19.1087 Motion:  
To direct Administration to bring forward information on the West Sentinel Business Park Water and Sewer Servicing to the December 3, 2019 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

7.2 Council Correspondence – November (Briefing)

Ms. Mackenzie Girard, Executive Assistant, presented the Council Correspondence – November Briefing and responded to questions.

19.1088 Motion:  
To accept the Council Correspondence – November Briefing as information and further to direct Administration to provide a response to the Lac La Biche Mission Historical Society and Mr. Erwin Duigou.

**CARRIED UNANIMOUSLY**

7.3 Minister of Alberta Transportation Meeting – RMA Convention (Request for Decision)

Ms. Girard presented the Minister of Alberta Transportation Meeting – RMA Convention Request for Decision and responded to questions.

19.1089 Motion:  
To direct Administration to accept the meeting with Alberta Transportation and to further appoint Councillors Stedman and Moore to attend the meeting with Mayor Moghrabi.

**CARRIED UNANIMOUSLY**

7.4 Alberta Rural Crime Prevention Training (Request for Decision)

Ms. Girard presented the Alberta Rural Crime Prevention Training Request for Decision and responded to questions.

19.1090 Motion:  
To direct Administration to register three members of Council to attend the Alberta Rural Crime Prevention training in Red Deer on November 28 & 29, 2019.

**CARRIED UNANIMOUSLY**

7.5 Report of the Emergency Advisory Committee (Briefing)

Mr. Dan Small, Assistant Chief Administrative Officer presented the Report of the Emergency Advisory Committee Briefing and responded to questions.

19.1091 Motion:  
To accept the Report of the Emergency Advisory Committee Briefing as information.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 12:11 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 12:16 p.m. with all those Members of Council previously listed in attendance.

**PUBLIC INPUT SESSION**

6.4 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:16 p.m.

Mr. Khalil Abougouche and Mr. Carl Stafford, from the Lac La Biche IGA, spoke on behalf of the IGA and area businesses. Concerns noted were: loss of parking spaces and impact on businesses; economic conditions in Lac La

Biche; previous beautification efforts; and requested removal of the barricades as soon as possible.

Mr. Rick Olson spoke to Council on the following topics: need for water and sewer services to be part of the Main Street project; reasons people are not relocating to Lac La Biche; lack of employment; Campsite Road paving; water and sewer for Campsite Road; request for Boat Launch on Campsite Road; Sports Fields standards; treated water costs; sidewalks; and the County website.

#### 6.4.1 Disposition of Public Input Session

19.1092 Motion  
To thank Mr. Abougouche, Mr. Stafford, and Mr. Olson for the presentation to Council and further to direct Administration to respond to Mr. Olson's letter.

**CARRIED UNANIMOUSLY**

Mayor Moghrabi thanked the presenters for their comments, and declared the public input session closed at 12:34 p.m.

#### **NEW BUSINESS**

#### 7.25 Mission: Main Street Update (Discussion)

Mr. Clayton Kittlitz, Senior Manager of Planning & Economic Development, provided an update to Council on Mission: Main Street.

19.1093 Motion:  
To direct Administration to conclude the physical Mission: Main Street Trial, effective November 5, 2019, while continuing the public engagement, and further to bring forward a revised main street revitalization plan to a future Council meeting.

#### **In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Borgun  
Councillor Stedman  
Councillor Moore  
Councillor Johnson  
Councillor Cote  
Councillor Tkachuk

#### **Opposed**

Councillor Beniuk

**CARRIED**



**RECESS** Mayor Moghrabi called a recess at 12:55 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 1:42 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.9 Proposed Environmental Reserve Bylaw Engagement – What We Heard Report (Briefing)

Mr. Clayton Kittlitz presented the Proposed Environmental Reserve Bylaw Engagement – What We Heard Report Briefing and responded to questions.

19.1094 Motion:  
To accept the Proposed Environmental Reserve Bylaw Engagement – What We Heard Report Briefing as information.

**CARRIED UNANIMOUSLY**

7.6 2020 FireSmart Programming Grant Application (Request for Decision)

Mr. John Kokotilo, Manager of Protective Services, presented the 2020 FireSmart Programming Grant Application Request for Decision and responded to questions.

19.1095 Motion:  
That Lac La Biche County apply for \$50,000 in FRIAA FireSmart funding under the November 15, 2019 intake deadline for the FireSmart Programming project.

**CARRIED UNANIMOUSLY**

7.7 2019 Citizen Satisfaction Survey (Briefing)

Mr. Jihad Moghrabi, Communications Manager, presented the 2019 Citizen Satisfaction Survey Briefing as information and responded to questions.

19.1096 Motion:  
To accept the 2019 Citizen Satisfaction Survey Briefing as information.

**CARRIED UNANIMOUSLY**

7.8 Economic Development – Tourism Monthly Report (Briefing)

Mr. Kittlitz and Ms. Jana Rowe, Tourism Marketing and Economic Development Coordinator, presented the Economic Development – Tourism Monthly Report Briefing and responded to questions.

19.1097 Motion:  
To accept the Economic Development – Tourism Monthly Report Briefing as information.

**CARRIED UNANIMOUSLY**

7.10 Encroachment Agreement Request– Lot 39, Block 3, Plan 9923879 (Request for Decision)

Mr. Shahid Mughal, Planning & Development Manager, and Ms. Diane Cloutier, Development Officer, presented the Encroachment Agreement Request– Lot 39, Block 3, Plan 9923879 Request for Decision and responded to questions.

19.1098 Motion:  
That the request for an encroachment agreement be denied regarding Lot 39, Block 3, Plan 9923879.

**In Favour**

Mayor Moghrabi  
Councillor Beniuk  
Councillor Borgun  
Councillor Stedman  
Councillor Johnson  
Councillor Cote

**Opposed**

Deputy Mayor L’Heureux  
Councillor Tkachuk  
Councillor Moore

**CARRIED**

7.13 Watershed Management Plan Update (Briefing)

Mr. Brian Shapka, Senior Manager Public Works and Ms. Molly Fyten, Manager of Environmental Services presented the Watershed Management Plan Update Briefing and responded to questions.

19.1099 Motion:  
To accept the Watershed Management Plan Update Briefing as information.

**CARRIED UNANIMOUSLY**

7.14 Alberta Parks Beaver Lake Water Line Update (Briefing)

Mr. Shapka presented the Alberta Parks Beaver Lake Water Line Update Briefing and responded to questions.

19.1100      Motion:  
To accept the Alberta Parks Beaver Lake Water Line Update Briefing as information and further to direct Administration to bring forward additional information to a Council meeting by the end of January 2020.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Moghrabi called a recess at 3:10 p.m.

**RECONVENE**      Mayor Moghrabi reconvened the meeting at 3:26 p.m. with all those Members of Council previously listed in attendance.

Mayor Moghrabi exited Chambers at 3:26 p.m. Deputy Mayor L'Heureux assumed the role of the Chair.

7.15    Public Works - Manager Reports (Briefing)

Mr. Shapka presented the Public Works - Manager Reports Briefing and responded to questions.

Mayor Moghrabi returned to Chambers at 3:27 p.m. and resumed the role of the Chair at 3:30 p.m.

19.1101      Motion:  
To accept the Public Works – Manager Reports Briefing as information.

**CARRIED UNANIMOUSLY**

7.17    2019 Approach Construction Fees (Briefing)

Mr. Shapka presented the 2019 Approach Construction Fees Briefing and responded to questions.

19.1102      Motion:  
To have the landowners be responsible for the cost of their own approaches as outlined in the options listed in the 2019 Approach Construction Fees Briefing.

**CARRIED UNANIMOUSLY**

7.16    Capital Project Update (Briefing)

Mr. Shapka presented the Capital Project Update Briefing and responded to questions.

19.1103 Motion:  
To accept the Capital Project Update Briefing as information.

**CARRIED UNANIMOUSLY**

7.18 Peace Officer Patrol Vehicle Upgrade (Request for Decision)

Mr. Darrell Lessmeister, Senior Manager of Recreation and Community Enhancement presented the Peace Officer Patrol Vehicle Upgrade Request for Decision and responded to questions.

19.1104 Motion:  
That Council approves Administration to reallocate \$8,000, from Enforcement Services Department operations to capital budget to upgrade a Level 1 Peace Officer vehicle.

**CARRIED UNANIMOUSLY**

7.20 Bold Center Campground Concept (Briefing)

Mr. Lessmeister presented the Bold Center Campground Concept Briefing and responded to questions.

Councillor Beniuk exited Chambers at 3:52 p.m. and returned at 3:53 p.m.

**EXTENSION OF MEETING**

19.1105 Motion:  
To extend the November 5, 2019 Regular Council Meeting until all items on the agenda are addressed.

**In Favour**

Deputy Mayor L'Heureux  
Councillor Beniuk  
Councillor Borgun  
Councillor Stedman  
Councillor Moore  
Councillor Johnson  
Councillor Cote  
Councillor Tkachuk

**Opposed**

Mayor Moghrabi

**CARRIED**

**NEW BUSINESS**

7.20 Bold Center Campground Concept (Briefing) continued...

Deputy Mayor L'Heureux exited Chambers at 4:04 p.m.

19.1106 Motion:  
To accept the Bold Center Campground Briefing as information.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

7.24 November 21, 2019 Special Council Meeting (Discussion)

A discussion was held on cancelling the November 21, 2019 Special Council Meeting.

Deputy Mayor L'Heureux returned to Chambers at 4:07 p.m.

19.1107 Motion:  
To direct Administration to cancel the November 21, 2019 Special Council Meeting.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 4:09 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 4:15 p.m. with all those Members of Council previously listed in attendance.

**CLOSED SESSION**

19.1108 Motion:  
To go into closed session at 4:15 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.1 Commercial PowerCenter Funding Options (s.25(1) FOIP - Disclosure harmful to economic and other interests of a public body) (Request for Decision)
- 8.2 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

**CARRIED UNANIMOUSLY**

- 8.1 Commercial PowerCenter Funding Options (s.25(1) FOIP - Disclosure harmful to economic and other interests of a public body) (Request for Decision)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Melanie McConnell, Clayton Kittlitz, Jana Rowe and Heather Reid.

Councillor Moore exited and returned to Chambers at 4:33 p.m.

**RECESS** Mayor Moghrabi called a recess at 4:47 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 4:52 p.m. with all those Members of Council previously listed in attendance.

**RETURN TO REGULAR MEETING**

19.1109 Motion:  
To proceed with the meeting in open session at 4:52 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF CLOSED SESSION**

- 8.1 Commercial PowerCenter Funding Options (s.25(1) FOIP - Disclosure harmful to economic and other interests of a public body) (Request for Decision)

19.1110 Motion:  
To direct Administration to negotiate Option 2 as discussed as in Closed Session.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

19.1111 Motion:  
To go into closed session at 4:55 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.2 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

**CARRIED UNANIMOUSLY**

8.2 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy)  
(Discussion)

There were no members of Administration present during the closed session discussion.

**RETURN TO REGULAR MEETING**

19.1112 Motion:  
To proceed with the meeting in open session at 6:20 p.m.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 6:20 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 6:35 p.m. with all those Members of Council previously listed in attendance.

**BUSINESS ARISING OUT OF CLOSED SESSION**

8.2 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy)  
(Discussion)

19.1113 Motion:  
That the appointment and employment of the Chief Administrative Officer, Shadia Amblie, be terminated on November 5, 2019, without just cause, as Council believes a change in leadership is needed. And further that compensation be provided in accordance with the terms in her written employment contract related to a without just cause termination, as may be required by applicable law as may be advised by legal counsel.

**In Favour**

Deputy Mayor L'Heureux  
Councillor Beniuk  
Councillor Borgun  
Councillor Moore  
Councillor Johnson  
Councillor Cote

**Opposed**

Mayor Moghrabi  
Councillor Stedman  
Councillor Tkachuk

**CARRIED**

19.1114 Motion:  
That the Mayor or designate be authorized to engage the services of legal counsel and other agents to assist in all matters related to the termination of the appointment and employment of the Chief Administrative Officer Shadia Amblie.

**CARRIED UNANIMOUSLY**

19.1115 Motion:  
To appoint Dan Small as Interim Acting Chief Administrative Officer effective immediately.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

19.1116 Motion:  
To adjourn the Regular Council Meeting of November 5, 2019 at 6:44 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Dan Small**  
**Interim Acting Chief Administrative Officer**